

**Bharat Sanchar Nigam Limited
(A Govt. of India Enterprise)**



BID DOCUMENT

E-TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD &
HQs DUTIES OF BHUBANESWAR TELECOM DISTRICT
(WITHIN THE AREA OF PURI, KHURDA, NAYAGARH REVENUE DISTRICT)

Tender No: N-157/2019-2020, Dated at BBSR 28/10/2019

TO BE SUBMITTED BY: 18.00 Hrs of 19/11/2019

www.odisha.bsnl.co.in

Cost of Tender Paper: Rs.2360/- (Rs.2000/- + GST Rs.360/-)

E-Tender for 2 (Two) Years.

Table of Contents

Section	Title	Page No.
I	Notice Inviting Tender	03-05
II	Scope of work	06
III	Service provider's obligations	07-08
IV	General (Commercial) conditions	09-15
V	Schedule of Requirement & Hire charges	16
Annexure - 1	Financial Bid	17
Annexure - 2	Technical Bid	18
Annexure-2A	Statement of vehicles owned by the bidder	19
Annexure-3	Form of certificate on non-participation of near relatives	20
Annexure-4	Performance security bond	21
Annexure-5	Letter of authorization for attending bid opening	22
Annexure-6	Format of duty slip	23
Annexure-7	Declaration on clause by clause compliance	24
Annexure-8	Information about tenderer	25
Annexure-9	Declaration of supply of commercial vehicle	26
Annexure-10	Agreement for vehicle hire	27-29
Annexure-11	Form of undertaking	30
Annexure-12	Check list for bidder	31
Annexure-13	Bank Mandate Form	32-34
Annexure-14	Declaration for downloading the tender document	35

Read, Understood, Complied & agreed

Signature & Seal of bidder with Date

**Section - I**

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
O/o the GMTD, Bhubaneswar-751022

NoN-157/2019-20

Date: 28/10/2019

NOTICE INVITING TENDER

On behalf of CMD, BSNL, E-tenders are invited by the General Manager Telecom District, Bhubaneswar from the prospective registered service providers/ contractors for providing Non-AC diesel run multiutility vehicle of models not older than 01.01.2016 in Bhubaneswar Telecom District (within the area of Puri, Khurda & Nayagarh Revenue Districts) for a period of 2(Two) years with an option of extension for another six month.

The bidders must have been recognized by Deptt. Of Tourism, Govt. of India / State Govt/CPSU/State PSU. as Tourist Transport operator or registered under companies Act or Registered under shops and establishment Act or Registered as firm.

The bidders must be having at least 5 (Five) nos. of vehicles like Indica,/ Indigo,/Bolero etc, in his own name or on lease holding.

The bidder must be having experience certificate of minimum two years before the date of NIT from the competent authority of any PSU / Central Govt./State Govt. not below the rank of DGM level or equivalent for having executed similar contracts of providing at least 15 (Fifteen) diesel run commercial vehicles with annual turnover not less than Rs.52.5 Lakhs during last two financial years.

The Bid document and subsequent clarification on bid terms if any can be down loaded from BSNL website www.odisha.bsnl.co.in. The Intending eligible bidder can submit the Bid.

Schedule to the NIT

Sl No	Item	Particulars
1	Design. and address of the authority Inviting tender	GMTD, BSNL, Unit-9 (F), Bhoinagar, BBSR-22
2	Tender Notice No & date	N-157/2019-2020 Dated: 28/10/2019
	Time and date of E- submission of tender/bid	18.00 Hrs. of 19/11/2019
4	Time and date of E- opening of tender (Technical Bid)	11.00 Hrs. of 21/11/2019
5	Minimum validity of tender offer	150 days from the date of opening
6	Availability of Tender Document	Bid document and subsequent clarifications on bid terms in any can be downloaded from BSNL website www.odisha.bsnl.co.in & the tender documents for participating in E-Tender shall be available for downloading from www.tenderwizard.com/BSNL from 28/10/2019 to 19/11/2019. As tender are invited through e-tendering process, physical copy of the tender document will not be available for sale.
7	Type and No. of vehicles required	Cars /multiutility diesel run Non-AC light vehicles approximately 25 (Twenty Five) numbers (Indica/Indigo/Bolero) not older than 01.01.2016 model.
8	Duration of contract	Two years with an option of extension for another six month
9	Estimated cost of contract	Approximately Rs. 1.5 crores only.
10	Cost of the Tender Paper	Rs.2360/- (Rupees Two Thousand Three Hundred Sixty Only) (Rs.2000/- + Rs.360/- as GST). The cost of tender form & the cost of tender to be paid through online Banking / RTGS / NEFT as per Note-6.
11	Bid Security	Earnest money Deposit for Rs .3,75,000/-(Rupees Three Lakhs Seventy Five Thousand Only) to be paid through online Banking / RTGS / NEFT TDR as per Note-6.
12	Rejection of Tender Paper	The General Manager Telecom District, Bhubaneswar reserves the right to cancel / reject any or all the tenders without assigning any reason thereof and also not bound to accept the lowest tender.
13	Total Number of Pages of the Tender document	35 (Thirty Five)

Read, Understood, Complied & agreed**Signature & Seal of bidder with Date**

Note -1: The tender document shall not be available for download after its submission/closing date.

Note -2: The tender document can be downloaded from the website www.odisha.bsnl.co.in or www.tenderwizard.com/BSNL and to be submitted in the e-format.

Note-3: Intending bidders are requested to register themselves with M/s ITI through www.tenderwizard.com/BSNL for obtaining user-ID, Digital Signature etc. by paying Vender registration fee and processing fee77 for participating in the above tender.

Note-4: (a) Place of opening of Tender bids: BSNL has adopted e-tendering process which offers a unique facility for public online Tender Opening Event (TOE). BSNL's Tender opening officers as well as authorized representatives of bidders can attend the TOE from the comfort of their offices. However if required, authorized representatives of bidders can attend the TOE at the Conference Hall, 3rd floor, Door Sanchar Bhavan, Unit-9, Bhubaneswar-751022 where BSNL's Tender Opening Officers would be conducting TOE.

(b) Incomplete, ambiguous, conditional, tender bids are liable to be rejected.

(c) The GMTD, Bhubaneswar reserves the right to accept or reject any or all tender bids without assigning any reason. The GMTD, Bhubaneswar is not bound to accept the lowest tender.

(d) Tender document can be downloaded from the website www.tenderwizard.com/BSNL following the link for tenders through e-procurement by BSNL.

(e) The bidder shall furnish a declaration vide Annexure-13 under their digital signature that no addition/deletion/correction has been made in the downloaded tender document being submitted and it is identical to the tender document appearing on website (www.tenderwizard.com/BSNL).

(f) In case of any correction/addition/alternation/omission in the tender document, the tender bid shall be treated as non-responsive and shall be rejected summarily.

(g) All statutory taxes as applicable shall be deducted at source before payment.

Note -5: **Tender Information**

a) Type of Tender: - Two stage bidding e-tender

b) Bid Validity Period/

Validity of bid offer for acceptance by BSNL:-150 days from the tender opening date.

c) Following scanned documents to be uploaded in the ITI portal:

Sl No. Details of Documents:

1. Cost of bid document as per clause-10 of Section-I
2. EMD as per clause-11 of Section-I
3. Valid and authenticated certificate from department of Tourism/Govt. of India/State Govt./recognizing as Tourist Transport operator or Registered under companies Act/Registered under shops & establishment act/Registered as firm/proprietorship/any other category.
4. Proof of ownership or lease holding of 5 (Five) vehicles not older than 01.01.2016 models. (R.C. Book in case of ownership and R.C. Book with lease-deed agreement in case of lease holding has to be submitted).
5. Experience certificate from the competent authority before the date of NIT from any CPSU/Central Govt. of providing minimum 15 (Fifteen) vehicles with annual turnover not less than Rs.52.5 Lakhs during last two financial years. Certificate to be signed by not below the rank of DGM or equivalent.
6. Partnership deed, Proprietorship deed or articles/memorandum of associations as the case may be.
7. The bidder should sign with seal & dates on all pages of bid document and the document submitted with the bid document.
8. Bid form.
9. Certificate of no near-relatives in BSNL.
10. Price schedule.
11. PAN card of the firm.
12. GST registration certificate.
13. ESI Registration certificate in the name of Proprietor/Firm.
14. EPF Registration certificate in the name of Proprietor/Firm.

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15. IT (Income Tax) Return for financial year 2017-18 and 2018-19.
16. Declaration of Non-tampering of tender document.
17. Check list.
18. Declaration of downloading the tender document.
19. Copy of valid Road Tax paid receipt of the vehicles (own/ on lease).
20. Copy of valid vehicle insurance policy of vehicles (own/ on lease).
21. Copy of valid Taxi permit of the vehicles (own/ on lease).
22. Copy of valid fitness certificate of vehicles (own/ on lease).
23. Letter of authorization.
24. Clause by clause compliance as per Annexure-7.
25. Power of attorney (Notarised) in case of bidder is Firm/Company.

Note -6:

- (a) The Tender document can be downloaded from the website: www.tenderwizard.com/BSNL_www.odisha.bsnl.co.in and to be submitted in e-format. Cost of Tender Document and Earnest Money Deposit (EMD) have to be submitted as per following details given in Para 2(b).
- (b) The cost of EMD and cost of Tender paper be paid through online Banking/RTGS/NEFT as per the following details.

Name of the Bank and Branch	UNION BANK OF INDIA, BHUBANESWAR
Accounts Name	A.O(Cash), BSNL, O/o GMTD, Bhubaneswar
Account Number	380801010035275
IFC Code	UBIN0538086
Address of the Bank	Ashok Nagar, Bhubaneswar - 751009, Odisha
MICR Code	751026002
Mail Id	email id : gmtdbn03@rediffmail.com
Telephone No	Tel.No.0674-2541969

- (c) The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the e-Tender Portal of M/s ITI.
- (d) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.

Read, Understood, Complied & agreed

Signature & Seal of bidder with Date